

HOLYHEAD JOINT BURIAL COMMITTEE

MINUTES OF THE MEETING HELD ON TUESDAY 16 NOVEMBER 2021 2.00 p.m.

Present: Councillors Keith R Roberts, Adrienne Edwards, Richard Parry, Ken Tatlock, Mrs Beryl Warner BEM, Mrs Cindy McDermott, Sue Conrad-Smith

In attendance:

Robert Henderson Clerk/Supervisor

1. APOLOGIES FOR ABSENCE were received from Councillors Mrs Ailia Lewis MBE, Revd. I Elfryn Jones and Mrs P R Scott Clerk/Typist

2. DECLARATION OF INTEREST BY ANY COUNCILLOR OR OFFICER:

No declarations were made.

3. To receive, as a true record the Minutes of the previous meeting held on the 8 October 2021 and any matters arising therefrom:-

It was resolved, proposed and seconded to approve the Minutes as a true record.

Minute no. 381/2021

There were no matters arising from the Minutes.

4. ACCOUNTS PAID:

Month of October 2021 Total amounting to £7,139.25 BACS/Direct Debit and cheque nos. 000187 – 000192

It was resolved, proposed and seconded to approve all the Accounts paid.

Minute no. 382/2021

5. STAFFING : CLERK TO REPORT:

The Clerk/Supervisor informed the Committee that there had been an independent Memorial Safety specialist attend Maeshyfryd Cemetery and they were very complimentary on the aesthetics of the Cemetery but they did mention that in depth detailed repairs were required in certain areas of the Cemetery.

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With that being said, the Sexton commented that they did not have the manpower to complete the works, therefore, the Clerk/Supervisor proposed to the members of the Committee for a permanent job transfer from the Holyhead Town Council to the Holyhead Joint Burial Committee for employee A. The Clerk/Supervisor informed the Committee that employee A was originally employed by the Holyhead Joint Burial Committee and that he has shown aspirations to, once again, work at Maeshyfyrd Cemetery.

A brief discussion took place and it was *resolved*, proposed and seconded that employee A, with the agreement from the Holyhead Town Council Staffing Committee and Trearddur Bay Community Council would transfer this employee on a full-time permanent basis from the 1st April 2022.

Minute no. 383/2021

The Holyhead Town Council would no longer charge £12,000 to the Burial Board for use of man-hours and storage. This would be reduced to £2,000 for the storage of burial records.

The outlining cost to each Authority is detailed below:-

Trearddur Bay Burial Committee £1,812.50

Holyhead Burial Committee £12,687.50

The Clerk/Supervisor would report to the Burial Board at the next meeting in January 2022 once he has spoken to the Town Council's Staffing Committee, Trearddur Bay Community Council and employee A.

6. JOB ADVERT : DATA INPUTTER:

The Clerk/Supervisor asked the Committee if they were in agreement with the Job Advertisement produced. All members were happy for the vacancy to be advertised. The Clerk/Supervisor said that this would be done from Monday 22 November 2021 for a period of two weeks.

The meeting concluded at 2.30 p.m.