

HOLYHEAD JOINT BURIAL COMMITTEE

28TH OCTOBER 2022 AT 11.00AM

Cllr present: Cllr Beryl Warner BEM, Cllr Sue Conrad Smith, Revd Elfryn Jones, Alia Lewis MBE, Adrienne Edwards (Mayor)

In attendance:

Robert Henderson Town Clerk
Alex Williams Clerk Typist

1. Apologies of absence were received from Cllr Hywel Williams, Cllr Cindy McDermott.

2. Declaration of interest

No declaration of interest was made by any councillor.

3. The minutes of the previous joint burial board were first, seconded and approved by the Holyhead and Treaddur Bay Joint burial board. **Minute No. 392/2022**

4. The accounts for the months of
Income and expenditure - **June 2022**
Income and expenditure- **July 2022**

Were paid and up to date, no councillors had any concerns or queries.
Minute no. 393/2022

5. It was resolved, proposed and seconded that the Committee approved the Internal Auditors report for the financial year 2021/2022 and the Annual governance Statement for the financial year 2021/2022. **Minute no. 394/2022**

6. The clerk discussed the Burial Inputter role and gave details on how the process of moving the burial records from paper documents to online was going. Gillian Jones is currently inputting the records onto the burial record data base. All deeds from the current year dating back to 10/1945 have been inputted onto the system approx. 2800.

Gillian is hoping to have finished inputting the records by the start of the next financial year. **Minute No. 395/2022**

