

Holyhead Joint Burial Committee Minutes AGM 30th May 2023.

Cllrs Present: Cllr Sue Conrad Smith, Cllr Beryl Warner BEM, Cllr Ailia Lewis MBE, Cllr Hywel Williams, Cllr Anwen McCann.

In Attendance: Robert Henderson (Town Clerk/Financial Officer

Alex Williams Clerk Typist.

1. Apologies of absence were received from Cllr Cyndi McDermott.

2. No Declaration of interest was received from any Councillor.

3. To elect a Chair for the committee for the year 2023/2024;

It was proposed, first and seconded that Cllr Sue Conrad Smith would be elected as chair for the committee for the year 2023/24. [Minute No. 396/2023](#)

4. To Elect a Vice Chair for the year 2023/24.

It was proposed, first and seconded that Cllr Ailia Lewis MBE would be Vice chair of the committee for the year 2023/24. [Minute No. 397/2023](#)

5. Accounts Paid- All accounts from the months of January-March were proposed, first and seconded to be of true record. No concerns were raised by any Councillor. [Minute No. 398/2023](#)

6. Burial Records Update- The Town Clerk explained that Gillian Jones, who has been imputing the burial records onto a computerised system has officially inputted 15,000 burial records and hope for the system to go live very soon. [Minute No. 399/2023](#)

7. Emergency item- Appoint an Internal Auditor for the year 2023/24. It was proposed, first and seconded that Alan Foulks will be the internal auditor for the year. Alan has previously dealt with the Burial Board Committee and works closely with Holyhead Town Council. [Minute No. 400/2023](#)