

**HOLYHEAD TOWN COUNCIL**  
**COUNCIL MEETING MONDAY 1<sup>ST</sup> APRIL 2019 6.00 p.m.**

**Councillors present:** Keith Thomas (Mayor), Hywel Williams, Alan Williams, Richard Parry, Mrs Beryl Warner BEM, W J Chorlton, Keith R Roberts, Glyn Haynes, Jennifer Saboor, Trefor Lloyd Hughes MBE, Ken Tatlock, Adrienne Edwards and Mrs Ailia Lewis MBE

**In attendance:** Rob Henderson (Town Clerk/Financial Officer)

Mrs P R Scott (Clerk/Typist)

Eira Fôn Parry Translator

The Mayor, Councillor Keith Thomas welcomed all present to the meeting.

1. To ask the question – “Is any member of the public or any member making a recording of this meeting? No-one was recording the meeting.

2. **APOLOGIES FOR ABSENCE** were received from Councillors Vaughan Williams, Raymond Jones and Mrs Ann Kennedy, also Richard W Jones, Deputy Town Clerk.

3. **DECLARATION OF INTEREST BY ANY COUNCILLOR OR OFFICER:**

Councillor Trefor Lloyd Hughes MBE and Councillor Glyn Haynes in all Planning applications as they are members of the Anglesey County Council Planning Committee. They did not take part in the discussion or vote and remained in the Chamber when the Planning applications were being considered.

Councillor W J Chorlton in correspondence item re: naming of new bungalows for older people at Morawelon Holyhead – suggestion of three names for the development as he is a member of the Anglesey Community Health Board. Councillor Chorlton did not take part in the discussion or vote when this was being considered and he remained in the Council Chamber.

4. **MAYOR’S ANNOUNCEMENTS:**

The Mayor, Councillor Keith Thomas stated that he had been very busy since the last Council meeting. He had attended meetings with representatives of the RSPB, had welcomed representatives from Greystones Council to Holyhead for the St David’s Day Parade and despite the poor weather on the day this had proved to be a success. He had attended the Truck Stop depot at Parc Cybi when a new filling station for the lorries had been installed, the official opening of the new skate-park at the Town Park and had met with representatives of Menter Môn re: a proposed application for Lottery funding in the future for the Town Park. He had also met with Mr F Jones of Conygar and officers of the Anglesey County Council regarding the Peibio play park and had also attended a presentation by Stena Line ports regarding the Holyhead Breakwater. The Mayor had also attended meetings with officers of the Town Council on a regular basis. All in all a very busy time, but interesting.

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MINUTES OF THE COUNCIL MEETING HELD ON MONDAY 1<sup>ST</sup> APRIL 2019 6.00 p.m.

5. To receive the Minutes of the Council Meeting held on Monday 4 February 2019

*It was resolved,* proposed and seconded to receive the Minutes of the Council meeting held on Monday 4 February 2019 as a true record.

Minute no. 5388/19

6. To approve the Minutes of the Finance & General Purposes Committee meeting held on Monday 4 March 2019

*It was resolved,* proposed and seconded to approve the Minutes of the meeting held on the 4<sup>th</sup> March 2019.

Minute no. 5389/19

7. To receive the Minutes of the Extra-Ordinary Council Meeting held on Monday 11 March 2019

It was resolved, proposed and seconded to receive the Minutes of the Extra-Ordinary Meeting held on Monday 11 March 2019 as a true record.

Minute no. 5390/19

8. Verbal Report by Councillor Trefor Lloyd Hughes MBE re: the Staffing Meeting held on 26 March 2019:

Councillor Hughes stated that it was proposed by the Staffing Sub-Committee to look at staff re-structure in the future and that at the Staffing Committee Rob Henderson was appointed as Temporary Town Clerk until a new Town Clerk was appointed. The Staffing Committee members would put together a suitable advertisement to appoint a new Town Clerk in the future to be advertised externally and internally. Once applications had been received, those applicants would be short-listed and the appointment of a new Town Clerk would be decided upon by all the members of the Town Council. This was the procedure which was followed in the past when the former Town Clerk had been appointed some 18 years ago and it was proposed to follow the same procedure. The Minutes of the Staffing Committee meeting would be made available at the next meeting of the Town Council.

Minute no. 5391/19

9. To receive a Report from the Standards Committee and adopt new procedures:

The Mayor stated that Holyhead Town Council had been selected to be part a review by representatives of the Anglesey County Council's Standards Committee in its role of supporting members of Town and Community Councils to comply with their Code of Conduct and review of a sample of the Register of Declarations of Interest made by Community Councillors since May of 2017. Robert Henderson went through the Report and stated that overall the members of the Standards Committee were very happy with the procedures in place and that the Holyhead Town Council were very transparent.

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Anglesey County Council were of the opinion that there were a few outstanding issues and Robert Henderson stated that the officers were dealing with these as a matter of urgency. It was brought to light in the Report that a new Declaration of Interest form should be used in the future which was easier to understand for members to fill in – a sample of which would be sent to the Town Council and then adopted as from the Annual General Meeting at the end of May 2019. Rob Henderson stated that he would arrange with One Voice Wales for Council members to be given suitable training in the future regarding this.

*It was also resolved*, proposed and seconded that the Standing Orders of the Town Council would be reviewed and up-dated and to include if any member wished to ask a question of the Mayor or Chair of a meeting which was not an Agenda item that the person chairing the meeting would have discretion of whether they were in a position to answer the question or not.

Minute no. 5392/19

The Annual General Meeting in May of 2019 would include Agenda items re: Code of Conduct training and review of the Council's Standing Orders,

Minute no. 5393/19

**9. CORRESPONDENCE:**

E mail from Trystan Evans, Anglesey County Council : Naming of new housing development for older people at Morawelon, Holyhead. Suggested names by the School pupils of Ysgol Morawelon are:- "Swyn y Gwynt", "Cysgod y Llan" and "Ger y Mor" and these suggestions would be put forward to the Post office who will then decide on the final name for the new housing development.

*It was resolved*, proposed and seconded that the Town Council agree to the Post office on selecting a suitable name.

Minute no. 5394/19

**10. PLANNING APPLICATIONS:**

Planning portal ref no PP-07668620 : Refurbishment and improvements internally to Craig Hyfryd, Cambria Street Holyhead with new central first floor link construction to front and rear with new external cladding

*It was resolved*, proposed and seconded to make no objection

Minute no. 5395/19

Planning portal ref no PP-07711011 – Conversion (change of use) of garage to a disabled person annexe, ancillary to the primary building at 28 Felin Wen, Holyhead

*It was resolved*, proposed and seconded to make no objection

Minute no. 5396/19

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Planning portal ref no PP-07481834 : Intrusive works within application area proposed, raised boardwalk footways within woodland areas providing locations for artworks, pond edge access and viewing decks, outdoor learning area, bird and squirrel feeding locations, bird watching hides, picnic area enhancement, interpretation and directional signage, cycle parking, vehicle access turning, vehicle parking, waste storage and collection points at Penrhos Coastal Park, Holyhead  
*It was resolved*, proposed and seconded to make no objection

Minute no. 5397/19

Planning consultation ref FPL/2018/57 : Full application for the erection of 46 dwellings together with the creation of a new vehicular access on land adjacent to Parc Tyddyn Bach Holyhead  
The members of the Town Council were aware that this planning application had been deferred due to existing local residents who had requested certain amendments to the lay-out of the proposed development as it had an effect of their properties

Once that the residents were happy with changes to the lay-out then the Town Council would be able to give their comments at a later stage and this Planning application would be put before Town Councillors at it's next meeting for further consideration.

Minute no. 5398/19

The meeting concluded at 7.00 p.m.

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